

# AM/PM CARLINE GUIDELINES

## MORNING CARLINE GUIDELINES

1. Carline opens daily at **6:55 A.M.** Priority parking goes to preschool parents.
2. Enter **ONLY** through Garfield entrance (northbound **ONLY**).
3. Do **NOT** enter through **La Costa** exit. It is unsafe.
4. Parents are encouraged to drop off children at carline.
5. If you need to walk your child to class, please use parking lot under basketball courts.
6. **DO NOT** leave car motor on or leave children unattended in the car.
7. **DO NOT** park on the rectory parking lot after 7:30 A.M.
8. Rectory parking priority to **ALL** parishioners attending 7:30 A.M. Mass and to Faculty/Staff.
9. **DO NOT** use Watterson Hall entrance to drop kids off at school after 7:30 A.M. (Faculty/Staff entrance **ONLY**)
10. Please do not park in the Teacher/Staff Reserved Parking Spots at any time.
11. **DO NOT** pull up and drop-off/pick-up along the gate.
12. Park in the marked stalls **ONLY**.
13. Don't leave car parked inside gates after **8:15 A.M**



## AFTERNOON CARLINE PROCEDURES

1. Gate will open at **2:50 P.M.** Priority parking to preschool parents.
2. Do not stop outside the gate in front of the church on Garfield. It is unsafe to come early and be stopped there
3. Use carline rather than park. All teachers work the carline to dismiss students safely, quickly & efficiently.
4. Be prepared to give the name and grade of the youngest child in your family, as the students will be waiting in family groups.
5. Drive slowly through the carline, especially upon entering and exiting.
6. Pedestrians should walk **around** the perimeter of all cones, not inside carline.
7. Follow the directions of all the staff and students and pull all the way up to designated pick up zones.
8. Do not make a left turn upon exiting the carline.
9. Do not enter rectory side parking lot until **after 3:30 P.M.**
10. Please enter the gate while traveling northbound, not southbound.
11. Students must be picked up by 3:30 P.M. daily or they will be sent to daycare (fees will apply)
12. **DO NOT** pull up along the gate to pick up students.
13. Park in the marked stalls **ONLY**.
14. The Gates will close at 3:30 P.M. Cars should not be parked inside of the gates afterschool activities take place inside the gates after 3:30 P.M.



**PLEASE ADVISE ALL PERSONS WHO PICK UP YOUR CHILDREN  
OF THE CARLINE PROCEDURES.**

**THANK YOU**